

# 2016 Minnesota Charter Commissions Elections Calendar

*Updated 11/23/2015*

This calendar lists important election dates related to the 2016 Election Cycle. Date entries include citations to Minnesota Statutes or Minnesota Rules. Minnesota Statutes and Rules are available at <http://www.revisor.leg.state.mn.us>. In all matters, Minnesota Election Law is the final authority, not this calendar. Changes to Minnesota Election Law enacted by the Minnesota State Legislature in 2016 may alter dates or other information on this calendar. For the most current version of this document please check the Secretary of State's website at [www.sos.state.mn.us](http://www.sos.state.mn.us).

This calendar is not intended to provide legal advice and should not be used as a substitute for legal guidance. Readers should consult with an attorney for advice concerning specific situations.

**\*Metro Towns (200.02, subd. 24):** Towns located in Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington, and Wright Counties.

**\*\*Metropolitan area (473.121, subd. 2):** The area over which the Metropolitan Council has jurisdiction, including only the counties of Anoka; Carver; Dakota excluding the city of Northfield; Hennepin excluding the cities of Hanover and Rockford; Ramsey; Scott excluding the city of New Prague; and Washington.

## **Calculation of Dates:**

Dates on the 2016 Minnesota Combined Election Calendar are calculated in the following manner, pursuant to Minnesota Statutes, Chapter 645: When counting the number of days before an election or other event, the day before the event is the first day counted. When counting the number of days after an election or other event, the day after the event is the first day counted. When the last day falls on a weekend or legal holiday, that day is usually omitted from the computation.

**Note:** When Minnesota Election Law requires that action be taken on or before a date that falls on a weekend, this calendar usually uses the previous Friday date to ensure timely action.

For relevant law on the calculation of dates, see Minn. Stat. §§ 645.13; 645.15; 645.151; 331A.08, subd. 1; 331A.08, subd. 2.

**645.13 Time; publication for successive weeks.**

When the term "successive weeks" is used in any law providing for the publishing of notices, the word "weeks" shall be construed as calendar weeks. The publication upon any day of such weeks shall be sufficient publication for that week, but at least five days shall elapse between each publication. At least the number of weeks specified in "successive weeks" shall elapse between the first publication and the day for the happening of the event for which the publication is made.

**645.15 Computation of time.**

Where the performance or doing of any act, duty, matter, payment, or thing is ordered or directed, and the period of time or duration for the performance or doing thereof is prescribed and fixed by law, the time, except as otherwise provided in sections 645.13 and 645.14, shall be computed so as to exclude the first and include the last day of the prescribed or fixed period or duration of time. When the last day of the period falls on Saturday, Sunday or a legal holiday, that day shall be omitted from the computation.

**645.151 Timely delivery or filing.**

When an application, payment, return, claim, statement or other document is to be delivered to or filed with a department, agency or instrumentality of this state or of a political subdivision on or before a prescribed date and the prescribed date falls on a Saturday, Sunday or legal holiday, it is timely delivered or filed if it is delivered or filed on the next succeeding day which is not a Saturday, Sunday or legal holiday.

**331A.08 Computation of time.**

**Subd. 1. Time for publication.** The time for publication of public notices shall be computed to exclude the first day of publication and include the day on which the act or event, of which notice is given, is to happen or which completes the full period required for publication.

**Subd. 2. Time for act or proceeding.** The time within which an act is to be done or proceeding had or taken, as prescribed by the rules of procedure, shall be computed by excluding the first day and including the last. If the last day is Sunday or a legal holiday the party shall have the next secular day in which to do the act or take the proceeding.

**New feature starting with the 2016 calendar:** Calendar items will be cross-referenced to information found in the Auditor, City Clerk, Town Clerk and School District Clerk election guides. A=Auditor Election Guide. C=City Clerk Election Guide. S=School District Clerk Election Guide. T=Town Clerk Election Guide. Page Numbers will be added when the 2016 guides are complete.

Begin Date	End Date	<b>Bolded type indicates subdivision affected:</b>	Section	Statute §	Affected	Reference
Thursday, November 26, 2015	Thursday, November 26, 2015	<b>Thanksgiving Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Friday, November 27, 2015	Friday, November 27, 2015	<b>Day After Thanksgiving Holiday:</b> Political subdivisions have the option of determining whether Friday after Thanksgiving day shall be a holiday. Where it is determined that day after Thanksgiving is not a holiday, public business may be conducted. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Friday, December 25, 2015	Friday, December 25, 2015	<b>Christmas Day Holiday.</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd.5</i>		645.44, subd. 5	Holiday	Holiday
Friday, January 01, 2016	Friday, January 01, 2016	<b>New Year's Day Holiday.</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd.5</i>		645.44, subd. 5	Holiday	Holiday
Monday, January 18, 2016	Monday, January 18, 2016	<b>Martin Luther King Jr. Day Holiday</b> - No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Monday, February 15, 2016	Monday, February 15, 2016	<b>Presidents' Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Monday, May 30, 2016	Monday, May 30, 2016	<b>Memorial Day Holiday:</b> No public business shall be transacted except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	<b>Bolded type indicates subdivision affected:</b>	Section	Statute §	Affected	Reference
Monday, July 04, 2016	Monday, July 04, 2016	<b>Independence Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Tuesday, July 12, 2016	Tuesday, July 12, 2016	<b>Charter Commissions:</b> Deadline for Charter Commissions to submit proposed charter amendments - at least 17 weeks before the general election. <i>Minn. Stat. §410.12, subd.1</i>	A= ; C=	410.12, subd. 1	Charter Commissions	Charter Elections
Tuesday, September 05, 2017	Tuesday, September 05, 2017	<b>Labor Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Monday, October 10, 2016	Monday, October 10, 2016	<b>Columbus Day Holiday:</b> Political subdivisions have the option of determining whether Columbus Day shall be a holiday on which no business shall be transacted. Where it is determined that Columbus Day is not a holiday, public business may be conducted. <i>Minn. Stat. 645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Friday, November 11, 2016	Friday, November 11, 2016	<b>Veterans Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Thursday, November 24, 2016	Thursday, November 24, 2016	<b>Thanksgiving Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	<b>Bolded type indicates subdivision affected:</b>	Section	Statute §	Affected	Reference
Friday, November 25, 2016	Friday, November 25, 2016	<b>Day After Thanksgiving Holiday:</b> Political subdivisions have the option of determining whether Friday after Thanksgiving day shall be a holiday. Where it is determined that day after Thanksgiving is not a holiday, public business may be conducted. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Monday, December 26, 2016	Monday, December 26, 2016	<b>Christmas Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Monday, January 02, 2017	Monday, January 02, 2017	<b>New Year's Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Monday, January 16, 2017	Monday, January 16, 2017	<b>Martin Luther King Jr. Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday
Monday, February 20, 2017	Monday, February 20, 2017	<b>Presidents' Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>		645.44, subd. 5	Holiday	Holiday